



# Machinist

The *Machinist* works directly with management and must have 5+ years of experience in most of the following areas: Machine Shop, Tool Room Machinist or Tool & Die, Bridgeport Milling Machine, Manual Lathe, Making Jigs & Fixtures, Proficient in reading Blueprints, Inspection of Parts on a Surface Plate, etc.

## **Requirements and Responsibilities:**

Assembles, repairs, and fabricates metal parts by operating mechanical equipment. Assembles parts into sub-units or complete units. Uses blueprints and design sketches to ensure the proper dimensions and tolerance levels of the finished product. Takes measurements of material and selects appropriate machine for the process. Typically requires a high school diploma or its equivalent. Possesses a moderate understanding of general aspects of the job. Works under the close direction of senior personnel in the functional area.

The following is including, but not limited to the description listed below. The Company reserves the right to make changes to fit the needs of the company:

### **Experience in:**

- Machine Shop
- Tool Room Machinist
- Bridgeport Milling Machine
- Manual Lathe
- Making Jigs & Fixtures
- Proficient in reading Blueprints
- Inspection of Parts on a Surface Plate

### **Responsibilities/Essential Functions of the Job:**

1. Ability to document, record, track and analyze information
2. Must meet various requirements, ex: Lifting requirements (50 pounds)
3. Mechanically Inclined – for set-ups and repairing machines:
  - Mechanical Ability for various types of parts: Assembly/Disassembly experience ability to problem solve and repair machines.
  - Machine shop experience: Manual lathe, Manual mill, Metal cutting tools, Other
  - Able to use measuring instruments: Calipers, Height gages, Micrometers, and other tools, in addition to being able to read prints/drawings
4. Effectively, proficiently and on a timely basis repair machines as needed
5. Follow through with a job until the job is done... this will include OT if necessary
6. Purchase requests for items needed to complete jobs
7. Take the initiative to create procedures as needed (with approval from management)
8. Have an over-all knowledge and understanding of machines.
9. Other Duties as Assigned



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## Requirements:

1. Minimum 5 years- experience Mechanical Ability- Machine shop experience
2. HS/GED required. Associate in Machine Tool Technology (or similar field) preferred
3. Must pass: performance assessments, pre-employment drug/alcohol testing, background check, post-offer physical

## Wages/Benefits/Perks- Permanent Employee Status:

1. Hourly wages (negotiable - commensurate with qualifications and proven work experience.
2. 100% Medical insurance (1<sup>st</sup> day of the month following the completion of 60 days)
3. PTO
4. Paid holidays (after 30 days)
5. Vision (restrictions apply)
6. Gym Membership
7. Employee Incentive Programs (EIP)
8. Bonuses
9. Other

## Initial Probationary Period:

- Candidate will serve a period of six (6) months' probation from the date of employment.

**Please Note:** Candidate must pass a pre-employment assessments, drug/alcohol test, post-offer physical, and background check.

## TO APPLY:

Mail resume, cover letter, wage requirements, transcripts and any significant credentials to:

**ATTN: Machinist**  
**PO Box 490**  
**Herrin, IL 62948**

**\*\*\*NO PHONE CALLS PLEASE\*\*\***